# **Personnel Committee Meeting**

March 23, 2010 at 12:00 p.m.

#### held at the

# Connecticut Lottery Corporation 777 Brook Street Rocky Hill, Connecticut 06067

Committee Members:	Pat Racz, Chairperson; John Paul; Gale Mattison; Ken Saccente; Carolyn Long; Wendy Kingsbury and Steve Bafundo attended via teleconference.
Other Attendees:	Anne Noble, President & CEO; and Sandra Cady
Call to Order:	Chairman Racz called the meeting to order at 12:05 p.m.

I. Approval of Minutes

On a motion made by Mr. Saccente, seconded by Ms. Long, and unanimously approved, the minutes of the December 17, 2009 Personnel Committee meeting were approved.

# II. <u>Introduction of New Director of Human Resources</u> Ms. Cady provided the Committee a brief overview of her work experience prior to her current position as Director.

- III. <u>Timeline for Compensation Committee</u> Ms. Noble reviewed the Timeline regarding the responsibilities of the Compensation Committee and the Board of Directors as it relates to management policies and management compensation program and plan.
- IV. Executive Session

Chairman Racz called for a motion to enter into Executive Session to discuss two matters:

1. Status of Management evaluations for Direct Reports.

2. Review of Draft Document Re: Keno Hiring

On a motion made by Mr. Saccente, the Committee moved into Executive Session at 12:15 p.m. Chairperson Racz invited Ms. Noble to stay for the executive session. Ms. Cady and Mr. Paul Sternburg were invited to participate in second half of the session at 12:25 p.m.

The Committee reconvened in regular session at 12:45 p.m. No actions or votes were taken during Executive Session.

V. Old Business

Management Incentive Compensation

The Committee agreed with a decision by management to postpone hiring an outside consultant to review of the current plan at this time.

#### Report on Hiring in Operations

Ms. Noble provided an update on the status of hiring an Assistant VP of Operations. She indicated that we are currently moving forward and should complete a draft job specification shortly. She indicated that this position will be good for succession planning.

#### VI. New Business None.

# VII. Adjournment

On a motion made by Mr. Saccente, seconded by Ms. Long, and unanimously approved, the meeting was adjourned at 1:00 p.m.

Respectfully Submitted,

By: Sandra Cady Director of Human Resources **Connecticut Lottery Corporation**