



Connecticut Lottery Corporation
777 Brook Street
Rocky Hill, CT 06067
860-713-2700

Request for Qualifications and Capabilities
Security System Solutions
Connecticut Lottery Corporation
CLC# 202203

Response Due Date: 05/16/2022 by 3:00 PM Eastern Time

****This document is subject to change**

***Visit ctlottery.org for the most current information**

Part I. INTRODUCTION

The Connecticut Lottery Corporation ("CLC"), is a quasi-public agency with the mission of generating revenue for the State of Connecticut's General Fund. CLC is issuing this Request for Information ("RFI") from interested, qualified and experienced commercial security vendors, as it relates to outfitting a new warehouse and office space with a full Security System and Fire Alarm System, in compliance with all applicable laws and codes, while also providing monitoring services. Interested parties are invited to submit a response in accordance with the requirements and directions of this RFI. For additional information about the CLC, please visit ctlottery.org.

Any changes to this RFI, including date changes, will be posted on the CLC's website (www.ctlottery.org; Public Notices; Procurement; Public Solicitations). The CLC's website is the official source of information for all CLC procurements.

Part II. THE OPPORTUNITY

The CLC is issuing this RFI to solicit quotes and information from a licensed, experienced and responsible commercial security system vendor as it relates to the full purchase, delivery, installation, testing, maintenance and monitoring of a new Security System and Fire Alarm System at its new headquarters location.

Interested parties are requested to share information regarding their commercial security and fire protection system capabilities and a draft business plan for the installation of such a system, based upon the information that is currently available. CLC is looking to understand your interest, qualifications and approach, if chosen as a partner.

Information submitted will be reviewed by CLC, and CLC reserves the right to request business plans

and pricing from any service providers, until a preferred vendor is chosen and contract negotiations begin.

Respondents are prohibited from making unsolicited contact with any CLC employee, member of the CLC Board of Directors, or State of Connecticut official concerning this RFI. A Respondent's failure to observe this restriction may result in its disqualification.

Part III. SUBMISSION INSTRUCTIONS AND REQUIREMENTS

A. Submissions Instructions

Information submitted for declaring your qualifications for this potential opportunity must be received by the CLC no later than **3:00 PM Eastern Time, May 16, 2022**. All submissions must be in PDF format only and be clearly identified as *CT Lottery Corporation Security System Solutions*. The firm or company name submitting the response should be included in the submission. Please email all responses to Purchasing Officer, Suzanne Colley, at Suzanne.Colley@ctlottery.org and include any necessary links for downloading the documents. The CLC will confirm the successful completion of obtaining the informative documentation, and make contact as needed, should technical difficulties arise. All documents must be submitted at one time. Paper versions or digital copies on thumb drives may be provided in addition to email submissions. Any confidential or proprietary information should be clearly identified as such, at the time of submission.

B. Response Questions

Inquiries and/or clarifications regarding the potential opportunity should be directed to Purchasing Officer, Suzanne Colley, at Suzanne.Colley@ctlottery.org, and shall be submitted no later than **3:00 PM Eastern Time, May 10, 2022**.

C. Building Renderings

The CLC will provide a theoretical rendering of the building/space for prospective vendors to use in preparing the respective request. Renderings will be available for pick-up starting on Friday, May 6, 2022 at the CLC's Headquarters location (777 Brook Street, Rocky Hill, CT), by appointment only. Please contact the Purchasing Officer to schedule an appointment. Prospective vendors will be required to sign a non-disclosure agreement at the time of pick-up.

D. Pricing Increments

All requests shall include pricing metered at a ten thousand dollar (\$10,000) increment.

E. Additional Information Sought

CLC may request further information or clarification as it relates to the submitted information at any point in time. Prospective candidates shall provide expeditious attention to any follow up requests made by CLC. It is anticipated that final notifications will be provided to prospective vendors on or about May 20, 2022.

Tentative Timeline*

May 4, 2022	CLC issues qualifications request
May 6, 2022	Theoretical rendering available for pick-up at CLC HQ; NDA signed prior to pick-up of renderings **Appointment Required
May 10, 2022 (3:00 pm ET)	All questions and requests for clarification submitted to CLC for review
May 12, 2022	CLC will provide response to clarification questions; Response posted on www.ctlottery.org
May 16, 2022 (3:00pm ET)	Final submissions due
May 20, 2022	Review period ends; Preferred vendor selected
Immediately Upon Notification of Award	Begin Discussions with CLC team and architect as it relates to security plan

Timeline is subject to change at CLC’s sole discretion; all interested parties will be notified of any timeline changes

The CLC may consider, in its best interest, any objective and subjective factors it deems relevant while reviewing responses, including but not limited to: a respondent’s experience, reputation, capabilities, and available resources; its management, operational, and financial responsibility and stability; and the range of products and/or services it proposes to provide.

PART IV. EXPECTED DELIVERABLES

A. Company/Firm Information

CLC requests information from your company/firm as it relates to your qualifications and experience with installing a full, commercial security system and fire protection platform, as well as your capabilities as it relates to a monitoring system.

Qualifications and Capabilities Content and Requirements

1. Company/Firm Qualifications:
 - a. Name, address and brief description of the company/firm
 - b. Total number of employees working with the company/firm
 - c. Resumes of key personnel to be assigned to project
 - d. Company/firm’s proximity to the work area
 - e. Financial information that would allow request evaluators to ascertain financial stability of the company/firm
 - f. Disclosure of any litigation as it relates to the company/firm, principal or officer within the last five (5) years
 - g. Three (3) references from prior projects of this scope and complexity
 - h. Specialized or technical knowledge, expertise and/or experience with other similar or related work
 - i. Capability and capacity to meet tight deadlines
 - j. Availability to begin project immediately upon notification of award.

B. Components

CLC expects the Security Systems Solutions will need to include all of the following components. The outlined components are not all-inclusive. CLC may request more deliverables, and may adjust some of those listed below, as needed. Additional recommended deliverables are welcome and will be given full consideration.

1. A complete, integrated plan for all security components recommended for the facility. This will include access control, motion detectors, video surveillance, panic buttons, cameras and a security management system
2. A fire panel installation that is integrated with the security system
3. Appropriate monitoring contracts associated with systems
4. Ability to consult with CLC; Recommend, design, build, acquire, install and maintain complete systems
5. Dedicated resources engaged on installation as well as ongoing maintenance of system to ensure deep understanding of CLC's final configuration
6. History and commitment as it relates to forming a long-term partnership with clients and willingness to do so with CLC
7. History and commitment as it relates to quality of work, problem solving, timeliness and cost control
8. History and commitment as it relates to urgency and responsiveness when issues arise

C. Forms

The Campaign Contribution Certification Procurement Form, available via the below link, must be executed and submitted with Respondent's documentation. The Campaign Contribution Certification form (OPM Form 1) can be found at: [Form 1 PDF \(ct.gov\)](#)

PART V. SPECIAL PROVISIONS

In addition to the terms in this RFI and other negotiated commercial terms, any contract between the CLC and a Security System Solutions vendor will include, without limitation, the following draft special provisions. The final contract offer of the CLC may contain additional provisions or provisions worded differently from those set forth below.

A. DCP Licensing Requirements

Due to the sensitive nature of the contract, the successful vendor and their respective key persons may be separately licensed by the Department of Consumer Protection ("DCP") in accordance with Connecticut General Statutes §12-815a. The successful vendor is responsible for all application fees and costs associated with obtaining and maintaining such licenses. The CLC or the DCP may at any time extend licensing requirements to include other CLC-pre-approved individuals and entities that the successful vendor assigns to perform contract activities or otherwise for the benefit of the CLC.

B. Nondiscrimination Affirmation

Pursuant to the requirements of C.G.S. §§ 4a-60 and 4a-60a, the Security System Solutions vendor agrees not to discriminate against any person on the basis of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, sexual orientation, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is

shown by such party that such disability prevents performance of the work involved. The Security System Solutions vendor agrees to comply with all applicable federal and state of Connecticut nondiscrimination and affirmative action laws, including, but not limited to, C.G.S. §§ 4a-60 and 4a-60a. The Security System Solutions vendor understands the obligations of C.G.S. §§ 4a-60 and 4a-60a and will maintain a policy for the duration of the contract to assure that the contract will be performed in compliance with the nondiscrimination requirements of C.G.S. §§ 4a-60(a) and 4a-60a(a).

C. Gifts

As used in this paragraph, the following terms have the meaning set forth below: 1. "Applicable Public Official or State Employee" means any public official or state employee described in C.G.S. §4-252(c)(1)(i) or (ii); 2. "Gift" has the same meaning given that term in C.G.S. § 4-250(1); 3. "Principals or Key Personnel" means and refers to those principals and key personnel of the Successful Proposer, and its or their agents, as described in C.G.S. §§ 4-250(5) and 4-252(c)(1)(B) and (C). Pursuant to the requirements of C.G.S. § 4-252, the CLC represents that its selection of Security System Solutions vendor was not the result of collusion, the giving of a Gift or the promise of a Gift, compensation, fraud or inappropriate influence from any person. Pursuant to the requirements of C.G.S. § 4-252, the Security System Solutions vendor, for itself and on behalf of all of its Principals and Key Personnel, represents that: (1) no Gifts were made by (A) the Security System Solutions vendor, (B) any Principals and Key Personnel of the Security System Solutions vendor who participate substantially in preparing bids, requests or negotiating state contracts, or (C) any agent of the Successful Proposer or any of the Security System Solutions vendor's Principals or Key Personnel who participate substantially in preparing bids, requests or negotiating state contracts, to (i) any public official or employee of CLC who participates substantially in the preparation of bid solicitations or requests for requests for state contracts or the negotiation or award of state contracts, or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over CLC; (2) no Principals or Key Personnel of the Security System Solutions vendor, or its or their agents, know of any action by the Security System Solutions vendor to circumvent such prohibition on Gifts by providing for any other Principals, Key Personnel, officials, or employees of the Security System Solutions vendor to make a Gift to any Applicable Public Official or State Employee; and, (3) the Security System Solutions vendor made the bid or request for the contract without fraud or collusion with any person.

D. Campaign Contributions

Pursuant to the requirements of C.G.S. § 9-612, the Security System Solutions vendor represents that its chief executive officer or authorized signatory of the contract has received the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions.* *SEEC Form 11 - Available at: <http://www.ct.gov/dpw/lib/dpw/form11seec.pdf> and on the CLC's website, Procurement, Forms.

E. Affirmation of Receipt of Summary of Ethics Laws

Pursuant to the requirements of C.G.S. § 1-101qq, the summary of State ethics laws developed by the Office of State Ethics pursuant C.G.S. § 1-81b and provided to the Contractor is incorporated by reference into and made a part of the Contract as if the summary had been fully set forth in the Contract (<https://portal.ct.gov/-/media/Ethics/Guides/2019/ContractorsGuidetotheCodeofEthicsRevJan2019pdf.pdf>). Contractor represents that it's authorized signatory of the Contract and all Key Persons have read and understood the summary and agree to comply with the provisions of state ethics laws.

Prior to entering into a contract with any Primary Subcontractors the Contractor shall provide the summary of the ethics laws to the Primary Subcontractor and each such contract entered into with a Primary Subcontractor shall include a representation that the Primary Subcontractor and its key employees have read and understood the summary and agree to comply with the provisions of state ethics laws and such summary shall be incorporated by reference into each subcontract. Contractor's failure to include such representations in such contracts with Primary Subcontractors shall be cause for termination of this Contract.

F. Iran Energy Investment Certification

Pursuant to C.G.S. § 4-252a, Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.

G. CLC Reservation of Rights

By submitting a Response, each Respondent agrees that the CLC, in addition to any rights set forth elsewhere in this RFI, may take the following actions, in its sole discretion, at any time:

1. Accept or reject any or all Responses, in whole or in part, and to award or not award a contract to anyone, at any time, regardless of whether they submitted a Response to this RFI; and
2. Waive any technicalities, informalities, irregularities, or non-material deficiencies in a Response; and
3. Waive any mandatory, non-material specification(s) that cannot be complied with by all Respondents; and
4. Waive any informality in the procurement process if doing so, as determined solely by the CLC, is in the CLC's best interest; and
5. Conduct discussions with any or all Respondents at any time for the purpose of clarification and/or modification of Responses; and
6. Solicit additional and/or new Responses from anyone at any time; and
7. Clarify, supplement, modify, suspend, or terminate this RFI, in whole or in part, at any time; and
8. Withdraw and reissue, at any time, a new RFI with terms and conditions materially different from this RFI; and
9. Obtain information from any and all sources concerning a Respondent that the CLC considers relevant to this RFI, and to consider such information in evaluating the Respondent's submission; and
10. Make a whole award, multiple awards, a partial award, or no award; and
11. Disqualify any Respondent whose conduct and/or Response fails to conform to the requirements of this RFI; and
12. Negotiate contract provisions, including provisions not found in this RFI, with one or more Respondents in any manner and at any time the CLC deems fit.