



**Custodial and General Cleaning Services
Request For Qualifications & Pricing (RFQ)
CLC202403**

Addendum #1

**RFQ Clarifications
CLC Responses to Questions**

RFQ Clarifications

1. Appendix A, Price Quote, page 5

The CLC is seeking part-time custodial support and general cleaning services for its office and does not anticipate these services to be subject to prevailing wage. If the final scope of services changes, the CLC and the selected vendor will discuss the applicability of prevailing wage.

CLC Responses to Questions

1. “Are we to include the additional floor care and carpet cleaning services in this price quote or will they be discussed when the services are requested?”

CLC Response: Vendors should provide pricing for the primary custodial services listed in Appendix B, as well as separate pricing for other general cleaning services that the CLC may request during the contract (e.g., floor waxing, carpet cleaning).

2. “It was mentioned yesterday that CT Lottery would be providing all the cleaning equipment and supplies does the contractor need to supply any materials or equipment other than anything supplied by CT Lottery?”

CLC Response: No. The CLC will supply the materials or equipment needed for the services requested in the RFQ.

3. “Will there be any offices that need to be cleaned?”

CLC Response: No.

4. “Does the building need to be cleaned on holidays?”

CLC Response: Primary cleaning services will be performed during CLC’s normal business hours. There may be occasions when the CLC will request other cleaning services be performed outside of the CLC’s normal business hours due to the type of cleaning requested.

5. "Are the 4hrs a day 5 days a week required?"

CLC Response: Yes.

6. "Is one person coming in at 7am to clean enough for your facility for the time allowed the 4 hrs per day?"

CLC Response: Yes.

7. "The vendor is responsible for labor only?"

CLC Response: The selected vendor is responsible for the services outlined in Appendix B while also ensuring proper supervision, scheduling, coordination of services, and ascertaining project needs.

8. "The deadline is March 7th at 3pm you are requesting contractors use the form you provided and send to you directly PDF only?"

CLC Response: Yes.

9. "Is there a decision date on this RFQ when the awarded contractor will be notified and how that would be done and will you be providing the contractors with all bidders pricing submitted?"

CLC Response: The CLC will contact the selected vendor promptly after the preliminary award recommendation is approved. Bidder pricing will not be provided as part of the RFQ process.

10. "Is this an RFP or Low Bid?"

CLC Response: This is a request for statements of qualification and competitive pricing from qualified, professional, and reliable vendors. The CLC will select the vendor that, all things considered, the CLC determines to be in its best interest.

11. "Is the scope of work the same in this RFP as current contract?"

CLC Response: Vendors should provide their qualifications and pricing based on the scope of work presented in the RFQ.

12. Is there and S/MBE preference or requirement?

CLC Response: No.

13. "How will you post or respond to the Q/A and is there a date we should look for the answers?-- will you send out a group email response/or addendum to each contractor or will they be posted on your website?"

CLC Response: Responses to questions will be emailed to vendors that attended the mandatory pre-submission site visit of CLC's office, as well as posted on the CLC's website.

14. "The pay rate for the backup cleaning person may require a higher rate. Can this be submitted as a separate rate from the regular 20-hour person?"

CLC Response: More information is needed concerning the reason for the higher rate in order for the CLC to provide a proper response. The CLC does not expect to pay different rates for primary and backup custodians performing the same work.

15. "Would CT Lottery kindly confirm if the below Prevailing Wage rate is to be used for pricing of the 4 hour janitor:

Heavy Cleaner**Hired after July 1, 2009, \$18.70 (Hourly rate) plus \$8.48 (Benefits) plus any additional Union benefits (SEIU-32BJ)."

CLC Response: See "RFQ Clarifications" section of this document.

16. "Since RFQ calls for 'Pricing will be fixed for the duration of the contract' how are any increases in the Prevailing Wage over the life of the contract (potentially up to 6 years), are to be handled? Can these costs be passed through to CT Lottery if and when they occur?"

CLC Response: See response to #15.

17. "Is this a prevailing wage/standard wage contract or can we pay our normal rates?"

CLC Response: See response to #15.

18. "It was mentioned that currently there is a FT person who works at this location on site for cleaning is that correct and is that also during the day?"

CLC Response: Yes to both questions.

19. "Who is the current company?"

CLC Response: The information requested is not relevant to respond to the RFQ.

20. "Who is the current contractor?"

CLC Response: See response to #19.

21. "Is the current contractor also providing pricing for this current RFQ?"

CLC Response: See response to #19.

22. "Are there any current issues with cleaning with the current cleaning contractor?"

CLC Response: No.

23. "What is the current price?"

CLC Response: See response to #19.

24. “What is current contract price?”

CLC Response: See response to #19.

25. “Do we need to keep current cleaner?”

CLC Response: The CLC is unclear what this question is asking.