

**Personnel Committee
Special Meeting**

Wednesday, November 15, 2017

at 11:00 a.m.

held at the

Connecticut Lottery Corporation
777 Brook Street
Rocky Hill, Connecticut 06067

Committee Members: Natasha Pierre, Chairperson; Margaret Morton (via teleconference); Michael Thompson; and James Heckman.

Other Attendees: Chelsea Turner, Interim President & CEO; Jane Rooney, Director of Human Resources; Matthew Stone, General Counsel; and Richard Vitarelli (Jackson Lewis P.C. Attorney).

Call to Order: Ms. Pierre called the meeting to order at 11:02 a.m.

I. Approval of Minutes:

On a motion made by Mr. Thompson, seconded by Mr. Heckman, and unanimously approved, the minutes of the September 21, 2017, Special Personnel Committee meeting were approved.

II. Discussion of Board and Employee Ethics Training:

Ms. Turner gave a brief overview of employee and Board ethics training. All employees, except for two employees on extended leave have completed the online training. Additionally, all employees will have a training with an educator from the Office of State Ethics on either Monday, November 20th, or an alternate date in December. Lastly, the Board will also receive training from the educator from the Office of State Ethics during the early portion of this afternoon's Board of Directors meeting.

III. Executive Session:

On a motion made by Ms. Pierre, seconded by Mr. Thompson, and unanimously approved, the Committee moved to Executive Session at 11:04 a.m. for the purpose set forth in the agenda. Ms. Turner, Ms. Rooney, Mr. Stone, and Mr. Vitarelli were invited to stay for Executive Session. Mr. Vitarelli arrived at 11:11 a.m. and left the meeting after the first item was discussed.

The Committee reconvened in regular session at 12:02 p.m. No votes or actions were taken during Executive Session.

IV. Adjournment:

On a motion made by Mr. Thompson, seconded by Mr. Heckman and unanimously approved, the meeting adjourned at 12:03 p.m.

Respectfully submitted,

Jane M. Rooney
Director of Human Resources
Connecticut Lottery Corporation