

Instant Ticket Delivery & Misc. Messenger Services Request for Proposals CLC202402

Addendum #1

RFP Clarifications CLC Responses to Questions

RFP Clarifications

1. Performance Security, Part V, Paragraph J

Part V, Paragraph J of the RFP, in pertinent part, states,

No later than ten (10) Business Days following the effective date of the contract, the Successful Proposer will, at its sole cost and expense, provide the CLC either a surety performance bond or a clean, irrevocable standby letter of credit (at the Successful Proposer's option) payable to the CLC in the amount of <u>five hundred thousand dollars (US\$250,000.00)</u> (Performance Security).

For clarity, the CLC requires the Successful Proposer to provide Performance Security in the amount of two hundred and fifty thousand dollars (US\$250,000.00).

CLC Responses to Questions

1. "Is this RFP the same as the previous RFP in 2023?"

CLC Response: No.

2. "What are the next steps that I need to do before the submission deadline?"

CLC Response: Please refer to Part III of the RFP.

- 3. "if you have less than 3 years of courier delivery experience, can you still participate in this process?"
 - **CLC Response:** Please refer to Part I, paragraph 2 of the RFP. The CLC will neither vet nor consider submissions from Proposers with less than three years' experience.
- 4. "And also, it is just once contract, or will it be a number of subcontractors broken down by territory?"

CLC Response: Delivery services may be provided by the Successful Proposer using its own employees, approved Subcontractors, or a combination of both. Refer to Part I, Introduction and Part II.C.1 of the RFP for additional information.

- 5. "Diverse Vendor Certificate(s)? How to proceed if they are waiting for renewal."
 - **CLC Response**: Proposers with pending diverse business certifications should include the date of application along with a statement in their proposals indicating that their certification is pending approval. Proposers must notify the CLC of any changes in their business structure or operations occurring during the RFP as outlined in Part III.C, which would include diverse certification.
- 6. "Can you elaborate on CLC's fulfillment process for instant tickets (schedule, prep, sortation and order of packages)? Is this team preparing a multi-package order for a set distinct county? (For instance, is more one, multi-package orders pre-sorted into the large BIN, as a singular route to where all packages are within zip codes of a single county?)"
 - **CLC Response**: Proposers can include options and pricing for sorting and organizing packages along with the unsorted approach described in Appendix A of the RFP. Both single package and multiple package orders are combined in large rolling bins. It is up to the Successful Proposer to determine the delivery method upon readiness for pickup.
- 7. "What is the average non-retail value of an instant ticket package?"
 - **CLC Response**: There is no non-retail value. Each ticket and pack is considered a controlled financial item and is tracked as such. If a ticket or pack is lost or damaged, it cannot be replaced.
- 8. "What is the average non-retail value of a non-instant ticket package?"
 - **CLC Response**: The non-retail value of non-instant ticket packages can vary depending on the types and number of items contained in such packages (e.g., POS materials) and whether the items are custom-made for the CLC (e.g., instant ticket dispensers). Printed POS materials (e.g. signage, brochures, flyers, and ticket dispensers) typically cost up to \$300 each. This will be discussed with the Successful Proposer.
- 9. "Lost, Stolen, Damaged & Misdelivered Packages Can I get a a listing of the non retail value and replacemment cost of every item being delivered? Insurance will require this."
 - **CLC Response**: See responses to Question #7 and #8. The CLC will consider any concerns and requested clarifications during the negotiation phase after the contract is awarded.
- 10. "PACKAGING What are the dimensions of the POS packages?"
 - **CLC Response**: Dimensions vary depending on what is being delivered. For example, the dimensions of CLC's largest instant ticket dispenser are 18.5" wide by 23.5" tall by 13" deep. Dimensions will be discussed with the Successful Proposer.
- 11. "Secondary Shipping Service. What are the dimensions of the POS packages?"
 - CLC Response: See response to Question #10.
- 12. "Is a smaller package better/preferred?"
 - CLC Response: The CLC currently uses Jiffy #7 self-adhesive envelopes (14.25" x 19") that can accommodate up to 10 lbs. of varying sizes and weights of instant ticket packs. Proposers are welcome to recommend for the CLC's consideration, smaller packages if the packages are of a suitable size that can accommodate the CLC's order packing requirements. While the CLC encourages Proposers to provide recommendations, they are not required to do so. See recently issued Addendum #2 of the RFP.

- 13. "Is the expectation that any package scanned into the service provider system is automatically reflected in CLC's system, or would access to the provider's portal with real-time scanning status suffice?"
 - CLC Response: Access to the provider's portal with real-time scanning status will suffice.
- 14. "Is this same barcode system in use across all (3) service needs?"
 - **CLC Response**: No. Currently the barcode system is used only for Primary Shipping Services.
- 15. "Scanning does every item currently being delivered scannable? Is this consistant with everthing being delivered instant tickets / point of sale materials / other special courier like tasks bank deposits"
 - CLC Response: See response to Question #14.
- 16. "What is the name of the software system CLC uses to prepare packages with barcodes?"
 - **CLC Response**: The CLC currently uses Aurora Navigator, an administration portal and application-management hub that is part of International Game Technology's (IGT) suite of products. IGT is the CLC's gaming system provider.
- 17. "How many service providers does the CLC utilize today to support all (3) service needs? Is the service quality excellent, good, poor, and why?"
 - **CLC Response**: One. The remaining information sought is not relevant to clarifying the CLC's service requirements or to providing a responsive Proposal. It is up to Proposers to describe how it could best perform and improve CLC's delivery processes by providing the services stated in Part II of the RFP.
- 18. "Does CLC plan to source 1 or more providers for the (3) service needs?"
 - **CLC Response**: One provider is preferred, but the CLC may consider using multiple vendors to fulfill its service needs if doing so is in its best interest.
- 19. Do you have any data you can share so we can understand what 1 week would look like?
 - CLC Response: Delivery services vary from week to week based on holidays, peak ordering, new game launches and other factors. Proposers can expect to deliver approximately 3,300 to 3,500 daily game packages per week (equating to approximately 1,800 to 2,000 stops, with about a 60% stop-topackage ratio). One to two days per month will have a larger volume of 2,000 to 2,200 packages, featuring an almost 1:1 package-to-stop ratio and adhering to a two-day delivery standard. Please refer to Part II of the RFP for additional information. The Successful Proposer must be flexible.
- 20. "Courier Service Will you provide a month of historical data for miscellaneous messenger services?"
 - **CLC Response**: Courier services vary from month to month. Proposers must have the capability and capacity to pick up and deliver items from CLC's high-tier claim centers and to provide on-call messenger services on an as-needed basis. Please refer to Part II.B of the RFP for additional information.

21. "What are the counties of scope, and zip code frequencies?"

CLC Response: A licensed retailers list can be viewed under "Gaming Licenses" at the following link: https://www.elicense.ct.gov/Lookup/GenerateRoster.aspx. The frequency of instant ticket deliveries to a retailer can fluctuate depending on the retailer's ticket orders. For general understanding of the variability, some lottery retailers receive instant ticket deliveries one time per week, while other retailers receive deliveries one to two times per month.

22. "Can the CT Lottery provide the delivery addresses?"

CLC Response: See response to Question #21.

23. How many stops would the driver have to make? Would it be an 8 hour day or only a couple of hours?

CLC Response: See response to Question #21. This will be based on how Proposers staff the services.

24. "Can the CLC provide a detailed count of retailers by County (and addresses)? (to understand the density of customers within those counties)"

CLC Response: See response to Question #21.

25. "Which counties have the highest frequency of delivery?"

CLC Response:

The delivery frequency may depend on factors such as retailer location, order volume or sales volume. The below table displays a brief snapshot in time of the current count and percentage of retailer locations as listed on the licensed retailer list provided in CLC Response #21. The below table is for demonstrative purposes only and is likely to change at any time.

County	Retailer Count By County	Retailer % By County
New Haven	769	27%
Hartford	751	27%
Fairfield	586	21%
New London	222	8%
Litchfield	158	6%
Middlesex	135	5%
Windham	102	4%
Tolland	101	4%

26. "Which counties have the lowest frequency of delivery?"

CLC Response: See response to Question #25.

27. "What are the counties of scope, and zip code frequencies?"

CLC Response: The CLC has retailers located across all counties of Connecticut. Refer to Appendix C of this Addendum, which identifies the top 10% of retailer locations by zip code. Zip code frequencies may also be reviewed at the link provided in response #21. The table shown in Appendix C is for demonstrative purposes only and is likely to change at any time.

28. "DELIVERY TERRITORY - Will you provide retailer count by zip code."

CLC Response: See response to Question #27.

29. "What are the normal operating hours for the warehouse? Start to close."

CLC Response: Normal operating hours for the warehouse are 8:00 am - 4:30 pm, Monday - Friday.

30. "What time are all packages currently ready in Wallingford for delivery next day delivery?"

CLC Response: Packages are currently picked up at the CLC's warehouse between 4:00 pm and 5:30 pm, Monday - Friday. The CLC will coordinate with the Successful Proposer on consistent pickup and delivery times as well as pickup and delivery processes.

31. "How long is the Wallingford warehouse facility open, Mon-Fri, to receive refused, damaged packages?"

CLC Response: See response to Question #30.

32. "On a given day, are all packages ready for pick-up at the start of the day? Or are they"

CLC Response: Currently, daily game packages are picked up at 4:00 pm, Monday – Friday. New game packages are picked up on Thursday's and are scanned from 12:00 – 4:00 pm for pickup. New game packages are delivered on the following Monday. Proposers may recommend alternative times that better fit their suggested approach and pricing.

33. "Are their currently promises made to the retailers that products will be delivered by a certain time? If so, what is the time promised by the item being delivered. For example all instant tickets must be delivered by 5pm, all point of sale items must be delivered by 8pm."

CLC Response: Delivery times will occur during the regular store hours of lottery retailers, which vary, and pursuant to the CLC's delivery expectations. Refer to Part II.A.1 of the RFP.

34. "What type of vehicle currently picks up (Van or Truck)?"

CLC Response: Truck.

35. "Can you provide an example of the electronic file sent prior to pick up? (for system integration purposes."

CLC Response: The CLC currently sends a Daily Shipment file and a Delivery Manifest Log for daily deliveries. A sample page of each can be found in the appendices of this document. Proposers should suggest their own scanning and tracking solutions keeping in mind that the Successful Proposer's solutions must interface with CLC's gaming system.

- 36. "What days are we required to provide the On Demand Same Day courier service?"
 - **CLC Response**: Primary and Secondary Shipping Services are required Monday through Saturday. Saturdays are only for product delivery, not for product pickup. Courier Services are required when requested by the CLC, Monday through Friday. Refer to Parts II.A.9 and II.B of the RFP for additional information.
- 37. "What day are the parcel deliveries expect to be made, M-F or M-Sat, or every day?"
 - **CLC Response**: See response to Question #36.
- 38. "AVERAGE NUMBER OF PACKAGES PER MONTH AND PER YEAR Are the extra 2500 packages new games?"
 - CLC Response: Approximately 175,000 daily game packages and 60,000 new game packages per year. Approximately 14,600 daily game packages and 5,000 new game packages per month. Proposers can expect to deliver approximately 3,300 to 3,500 daily game packages per week (equaling to approximately 1,800 to 2,000 stops, with about a 60% stop-to-package ratio). One to two days per month will have a larger volume of 2,000 to 2,200 packages, featuring an almost 1:1 package-to-stop ratio and adhering to the two-day delivery standard. These figures will vary from month to month.
- 39. "AVERAGE NUMBER OF PACKAGES PER MONTH AND PER YEAR Can you share exact historical shipping data for a month?"
 - CLC Response: See response to Question #38.
- 40. "Of the few days that a month that the parcel count exceeds 2500/day, are those same day, or would we have 2 days. What is the reason behind the peak. What day does most likely occur?"
 - **CLC Response**: The majority of new game orders are delivered on Monday. Any new game orders that do not get delivered on Monday, will be delivered with daily game orders on Tuesday; New game orders is the reason behind the peak; this most likely occurs on Monday.
- 41. "Of the 15,000-25000 parcels a month, what is the distribution among the days of the week."
 - **CLC Response**: See response to Question #19. Deliveries on Mondays and Tuesdays are higher than those made during the rest of the week.
- 42. "What is the estimated average monthly volume of deliveries; SERVICE TO CLC'S HIGH-TIER CLAIMS CENTERS, respectively, for New London, Norwalk, Waterbury? Is the CLC operating in a scheduled pick-up/delivery on certain days a week, or are these orders being submitted as needed?"
 - **CLC Response**: Currently, pickups and deliveries to New London occur on Tuesday and Thursday and deliveries to Norwalk and Waterbury occur on Wednesday, Thursday, and Friday.
- 43. "What is the spread of monthly volume between primary and secondary service needs?"
 - **CLC Response**: Primary Services account for about 90% of monthly volume.
- 44. "Secondary Shipping Service Point of Sale Material & Acrylic Dispensers monthly volume?"
 - CLC Response: Secondary Shipping Services are requested on an as needed basis.

- 45. "What is the estimated average monthly volume of on-call messenger deliveries? By type %:
 - a. interoffice mail, packages, and other items to and from the CLC office, state agencies, and other specified locations;
 - b. bank deposits;
 - c. post office runs;
 - d. Other routine or special courier-related tasks."

CLC Response:

- a. As needed upon request.
- b. Daily, Monday Friday.
- c. As needed upon request.
- d. As needed upon request.

46. "Courier Service - Courier like tasks - monthly volume?"

CLC Response: See response to Question #45.

47. "What is the monthly volume of all other deliveries per category"

CLC Response: See response to Question #45.

48. "Can we put location scan tags at each retail location?"

CLC Response: Location scan tags can be included in Proposers' responses as "Offered Options" pursuant to Part II.C.5.

- 49. "The CLC desires to have instant ticket packages separated and secured from other packages while in Proposer's custody. Are packages co-mingled now in the vehicles, or are the runs dedicated to the lottery no other customers product on the same vehicle?"
 - **CLC Response**: Refer to Part II.A.15 of the RFP. Packages are not currently commingled. It is not required for the Successful Proposer to use separate vehicles for this purpose. Proposers must detail their plans for the separation and security of instant ticket packages.
- 50. "Extra volume on high days. Can we run these comingled with our other routes?"

CLC Response: See response to Question #49.

51. "Does the current vendor co-mingle Primary with secondary and Courier?"

CLC Response: See response to Question #49.

52. "Does the business need to run dedicated? If not, can we put the deliveries in a separate bin in the vans? Locked box?"

CLC Response: See response to Question #49.

^{*}Percentages cannot be provided at this time.

- 53. "The CLC may require vehicles transporting lottery product or other sensitive materials to be equipped with a safe to be located and affixed to the vehicle as determined by the CLC. Can you provide the type of safe required? Size / Guage Steel / Type of Lock Key Combo Etc."
 - **CLC Response**: A safe is required for bank runs and pickups and transportation of sensitive lottery related materials to and from CLC's high-tier claim centers. The CLC will discuss safe requirements with the Successful Proposer.
- 54. "On Page 9 of the RFP, it stat the "CLC may require vehicles transporting lottery products or other sensitive materials to be equipped with a safe" Our question is around the word <u>may</u> and its meaning to when this could be applied."

CLC Response: See response to Question #53.

- 55. "Signature requirement can the proof of deliveries be entirely electronic or does the CLC also required paper receipts to be signed? Is this consistant with everthing being delivered instant tickets / point of sale materials / other special courier like tasks bank deposits"
 - **CLC Response**: Refer to Part II.A.8 of the RFP. Yes, proof of deliveries can be entirely electronic or a combination of electronic or paper. Proposals should include a description of the company's delivery signature process, controls, and exceptions.
- 56. "Does the signature need to be a physical signature or can it be electronic?"

CLC Response: See Response #55.

- 57. "Are the cameras only required for facilities (not vehicles)?"
 - **CLC Response**: Refer to Part II.A.17 of the RFP. If Proposers equip their vehicles with video surveillance cameras, they should say so under its written security program.
- 58. "With respect to disaster recovery, if all instant tickets are picked up and returned to Wallingford, what expectations are there of the provider to store any materials at the provider's facilities?"
 - **CLC Response**: In the event a package cannot be delivered, the Successful Proposer must have a disaster recovery and business continuity program that will protect CLC's instant tickets and other lottery materials from damage or loss. This will be further discussed with the Successful Proposer.
- 59. "Are the drivers a Class I or III-application or a Class II or IV-application?

Estimated DCP licensing fees are as follows:

Vendor License: \$250.00 per corporation Affiliate License: \$250 per Subcontractor

Occupational Licenses: Class I or III-application fee of \$20; Class II or IV-application fee of \$100."

CLC Response: Class I is for employees of a vendor or a subcontractor. Class II is for officers, directors, or owners of a vendor or subcontractor.

60. "Is there is requirement for individual's drivers to be licensed by the CLC?"

CLC Response: See response to Question #59. Also refer to Part II.C.1 of the RFP.

- 61. "SCANNING OF PACKAGES AT THE CLC WAREHOUSE Since a receive scan is expected at the time of pickup, can we assign staff to report to, and work on your dock?"
 - **CLC Response**: Proposers should address, without limitation, the staffing, management oversight and controls, and service level metrics that it will use. Refer to Part III.B.2 of the RFP.
- 62. "Insurance regarding the Crime(Fidelity) policy requirements, most surety coverage requires a conviction clause so our insurance company stated they would more than likely not be able to meet the stated requirements. They believe it will be difficult to find a market that doesn't have such a clause. Also as for the performance bond, can we review the current bond form?"
 - **CLC Response**: The CLC will consider concerns and requested clarifications during the negotiation phase after the contract is awarded. The Performance Bond Specimen can be reviewed in Appendix D of this Addendum.
- 63. "Also as for the performance bond, can we review the current bond form? Our insurance company needs this so they can quote us properly."
 - **CLC Response**: See response to Question #62.
- 64. "Performance security \$500,000 or \$250,000 it is listed both ways"
 - CLC Response: See "RFQ Clarifications" section of this document.
- 65. "Are you looking for a price for the entire 5 years or can we add % increases per year?"
 - **CLC Response**: Proposers must provide pricing for the five (5) year initial term. Whether the Proposer provides one price for the entire 5 year period or adds a percentage increase each year is up to the Proposer to decide.
- 66. "What is the replacement cost for lost or stolen?"
 - **CLC Response**: Please see responses to Question #7 and Question #8.
- 67. "What average cost of lost or damaged package. Are the lottery tickets face value, or what is the replacement price of those instant tickets?"
 - **CLC Response**: The non-retail value/replacement value only applies to packages that do not contain instant tickets (for example, secondary services and courier type packages). Damages for lost or stolen instant ticket packages will be discussed with the Successful Proposer as part of contract negotiations.
- 68. "Confirm the pricing model is stop per piece."
 - **CLC Response**: Proposers should price Primary Shipping Services either per package or by weight. Pricing per stop may also be considered. Proposers should provide this pricing along with a detailed explanation in their Appendix B-1 Price Proposal. Proposers should provide notes fully explaining any details needed to understand its pricing approach for Secondary Shipping Services and Courier Services.
- 69. "Who is the current vendor?"
 - CLC Response: US Pack Med, LLC f/k/a Medifleet, Inc.

- 70. "Do you have the last contract that was awarded, so I can review? The portal last shows it was last awarded in 2014 to Medifleet.
 - **CLC Response**: The CLC will not respond to questions relating to prior proposals as part of the RFP clarification aspect of this procurement.
- 71. "Public Copy of last proposals can i get the last public proposals prior to the current award?"

CLC Response: See response to Question #70.

Appendix A Sample Page of Daily Shipment File to the Courier

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CT 06473 5/2/2024
00003272505 108433 NORTH HAVEN SHELL LLC
                                                77 Washington Ave
                                                                      NORTH HAVEN
00003272506 108433 NORTH HAVEN SHELL LLC
                                                77 Washington Ave
                                                                      NORTH HAVEN
                                                                                           CT 06473 5/2/2024
                                                                                                               4 4B
00003272507 117769 Wauregan Food Mart
                                                57 Wauregan Rd
                                                                      WALIREGAN
                                                                                           CT 06387 5/2/2024
                                                                                                               4 1B
00003272508 117728 MANCHESTER DISCOUNT LIQUORS 397 BROAD ST
                                                                      MANCHESTER
                                                                                           CT 06040 5/2/2024
                                                                                                               4 1A
                                               646 648 Center St
                                                                      MANCHESTER
                                                                                           CT 06040 5/2/2024
00003272509 115046 Olcott Package Store
                                                                                                               4 1A
00003272510 116072 J E LIQUOR STORE
                                               255 WAYNE ST
                                                                      BRIDGEPORT
                                                                                           CT 06606 5/2/2024
                                                                                                               4 5C
00003272511 116581 Hampton Mini Mart
                                                396 Hartford Tpke
                                                                      HAMPTON
                                                                                           CT 06247 5/2/2024
00003272512 117405 Whiskey &Wine World of Andov 144 Route 6
                                                                      ANDOVER
                                                                                           CT 06232 5/2/2024
00003272513 117374 Haris & Ayesha Food Mart
                                               1302 Hartford Tpke
                                                                      VERNON
                                                                                          CT 06066 5/2/2024
                                                                                                               4 1A
00003272514 117374 Haris & Ayesha Food Mart
                                                1302 Hartford Tpke
                                                                      VERNON
                                                                                           CT 06066 5/2/2024
                                                                                                               4 1A
                                                                      BROOKLYN
                                                                                           CT 06234 5/2/2024
00003272515 116601 Chuckys
                                                500 Providence Rd
                                                                                                               4 1B
00003272516 116601 Chuckys
                                                500 Providence Rd
                                                                      BROOKLYN
                                                                                           CT 06234 5/2/2024
                                                                                                               4 1B
00003272517 117389 Clean and Friendly
                                               1351 N Main St
                                                                      WATERBURY
                                                                                           CT 06704 5/2/2024
                                                                      WATERBURY
00003272518 117389 Clean and Friendly
                                                1351 N Main St
                                                                                           CT 06704 5/2/2024
                                                                                                               4 7A
00003272519 117389 Clean and Friendly
                                                1351 N Main St
                                                                      WATERBURY
                                                                                           CT 06704 5/2/2024
                                                                                                               4 7A
00003272520 116363 Mi Store
                                               292 Boston Post Rd
                                                                      NORTH WINDHAM
                                                                                           CT 06256 5/2/2024
                                                                                                               4 1B
                                                292 Boston Post Rd
                                                                      NORTH WINDHAM
00003272521 116363 Mi Store
                                                                                           CT 06256 5/2/2024
                                                                                                               4 1B
00003272522 116363 Mi Store
                                                292 Boston Post Rd
                                                                      NORTH WINDHAM
                                                                                           CT 06256 5/2/2024
                                                                                                               4 1B
                                                669 Farmington Ave
00003272523 118587 Gurkha LLC
                                                                      WEST HARTFORD
                                                                                           CT 06119 5/2/2024
                                                                                                               4 8B
00003272524 117477 Krauszers Food Store
                                                73 East St
                                                                      VERNON
                                                                                           CT 06066 5/2/2024
00003272525 107645 S & S MINIMART LLC
                                                62 ELM STREET
                                                                      WEST HAVEN
                                                                                           CT 06516 5/2/2024
00003272526 107645 S & S MINIMART LLC
                                                62 ELM STREET
                                                                      WEST HAVEN
                                                                                           CT 06516 5/2/2024
                                                                                                               4 4E
00003272527 112663 Sams Food Store
                                                850 Wolcott St
                                                                      WATERBURY
                                                                                           CT 06705 5/2/2024
                                                                                                               4 7A
                                                850 Wolcott St
                                                                      WATERBURY
                                                                                           CT 06705 5/2/2024
00003272528 112663 Sams Food Store
                                                                                                               4 74
00003272529 116810 Henny Penny Seymour 28
                                                2 New Haven Rd
                                                                      SEYMOUR
                                                                                           CT 06483 5/2/2024
                                                                                                               4 40
00003272530 116810 Henny Penny Seymour 28
                                                2 New Haven Rd
                                                                      SEYMOUR
                                                                                           CT 06483 5/2/2024
                                                                                           CT 06708 5/2/2024
00003272531 117561 Cumberland Farm #4773
                                                1481 Watertown Ave
                                                                      WATERBURY
00003272532 117640 63 Main Mini Mart LLC
                                                63 Main St
                                                                      DANBURY
                                                                                           CT 06810 5/2/2024
00003272533 117640 63 Main Mini Mart LLC
                                                63 Main St
                                                                      DANBURY
                                                                                           CT 06810 5/2/2024
                                                                                                               4 6B
00003272534 110989 HAMDEN FOOD MART
                                                2370 Dixwell Ave
                                                                      HAMDEN
                                                                                          CT 06514 5/2/2024
                                                                                                               4 4B
00003272535 110989 HAMDEN FOOD MART
                                                2370 Dixwell Ave
                                                                      HAMDEN
                                                                                           CT 06514 5/2/2024
                                                                                                               4 4B
00003272536 110989 HAMDEN FOOD MART
                                                2370 Dixwell Ave
                                                                      HAMDEN
                                                                                           CT 06514 5/2/2024
00003272537 110384 KEANS KORNER LLC
                                                16 South Ave
                                                                      NEW CANAAN
                                                                                           CT 06840 5/2/2024
00003272538 107836 SCOOTER`S DELI MART
                                               484 BRIDGEPORT AVE
                                                                      SHELTON
                                                                                           CT 06484 5/2/2024
                                                                                                               4 4G
00003272539 107836 SCOOTER'S DELI MART
                                               484 BRIDGEPORT AVE
                                                                      SHELTON
                                                                                           CT 06484 5/2/2024
                                                                                                               4 4G
                                                                                           CT 06484 5/2/2024
00003272540 107836 SCOOTER'S DELI MART
                                               484 BRIDGEPORT AVE
                                                                      SHELTON
                                                                                                               4 4G
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<u>Appendix B</u> Sample Page of Delivery Manifest Log to the Courier

			Date	Driver Nr				
one lumb	Shipment er Number		Agent Address		Agent Phone	Number of Packages	Agent Signature	Print Name
5C		SUCCESS CORNER DELI &	184 SUCCESS AVE	BRIDGEPORT	(203)384-1991	2		l ———
5C	3273106	VARIETY CORNER VARIETY STORE	343 Wayne St	BRIDGEPORT	(203)372-7188	1		
5C	3272859	SABA PETROLEUM LLC	1360 Noble Ave	BRIDGEPORT	(203)334-3397	2		
5C	3273031	BOSTON AVENUE GROCERY	2063 Boston Ave	BRIDGEPORT	(646)752-7647	2		
5C	3272800	LLC WOODS MART	427 Wood Ave	BRIDGEPORT	(203)368-3616	2		
5C	3272772	PRICE BREAK LIQUORS	174 Boston Ave	BRIDGEPORT	(203)338-0123	2		
5C	3273111	OMAR MARKET	1509 E Main St	BRIDGEPORT	(203)330-0044	1		
5C	3272896	Donut Inc	1827 Boston Ave	BRIDGEPORT	(203)579-1515	1		
5C	3272786	Edip Variety & Deli	124 Beechmont Ave	BRIDGEPORT	(203)374-3944	1		
5C	3272510	J E LIQUOR STORE	255 WAYNE ST	BRIDGEPORT	(203)331-9040	1		
5C	3273136	Junco Supermarket II LLC	27 Highland St	BRIDGEPORT	(203)366-9099	1		
5C	3272939	Savor Mini Mart Inc	597 Washington Ave	BRIDGEPORT	(203)916-1200	2		l
5C	3272696	Swift Mart	1598 Capitol Ave	BRIDGEPORT	(203)296-4030	3		
5C	3272827	Grand Junco	595 Grand St	BRIDGEPORT	(203)908-4939	2		
5C	3272966	Gomez Convenience Store	1437 Fairfield Ave	BRIDGEPORT	(203)345-0406	2		l
5C	3272621	DayBreak Donuts	941 Madison Ave	BRIDGEPORT	(203)368-4962	2		
5C	3273112	Nur 6 Corp	1255 Madison Ave	BRIDGEPORT	(203)335-9193	1		
5C	3273047	Nur 3 Corp	2808 Fairfield Ave	BRIDGEPORT	(203)296-9025	1		
5C	3272778	Tenares Supermarket	1369 East Main st	BRIDGEPORT	(203)549-8051	1		
5C	3273087	Torres Food Market LLC	165 Washington Ave	BRIDGEPORT	(203)336-4049	2		
5C	3272949	The Good Times	537 Broadbridge Rd	BRIDGEPORT	(203)296-1806	1		
5C	3272762	Justice Liquor Store	53 Trumbull Ave	BRIDGEPORT	(203)371-6329	3		
5C	3272765	Justice Liquor Store	53 Trumbull Ave	BRIDGEPORT	(203)371-6329	1		·
		Town(s): BRIDGEPORT			,			
oun	er Zone: 50	Town: 15	Total S	tops: 22	Total Packages: 37			

Appendix C
Top 10% Retailer Locations by Zip

	# Retailer
Zip	Locations
06010	56
06516	55
06460	51
06810	48
06492	47
06511	44
06106	43
06040	42
06790	39
06082	36
06450	36
06902	35
06457	35
06513	34
06770	34
06489	34
06606	32
06320	32
06615	31
06360	31
06108	31
06111	29
06051	29
06604	28
06708	28
06340	28
06053	28
06405	28
06854	28
06851	28
06705	27
06066	27
06473	26
06109	26
06484	26
06614	26
06512	26
06095	26
06704	24
06610	24
06114	24
06451	24
06062	23
06514	21
06795	20
06811	20
06519	20
06074	20
06416	20
06608	20
00000	20

Appendix D (page 1 of 2) Performance Bond Specimen Form

NOTE: The Connecticut Lottery Corporation reserves the right, in its sole discretion, to approve the Surety and any proposed revisions the Surety may have to this Performance Bond.

PERFORMANCE BOND SPECIMEN

Bond #
KNOW ALL MEN BY THESE PRESENTS, that we,, as Principal, and, as Surety, are held and firmly bound unto the Connecticut Lottery Corporation
(Obligee), in the penal sum of
WHEREAS, the Principal entered into a (Contract) with the Obligee, dated, to provide a services (as defined in the Contract) for a period of () years, unless extended or earlier terminated. The Contract is made part hereof and incorporated herein by reference.
WHEREAS, the Contract requires the Principal to provide Performance Security (as defined in the Contract) in the aggregate amount of Dollars (US\$), which the Obligee will have the right to make a demand upon, in whole or in part, in the event the Obligee suffers any liability, loss, damage, or expense as a result of Principal's actions or failures, or that of any Subcontractor (as defined in the Contract), to promptly, properly, completely, and faithfully perform its obligations, including, without limitation, the obligation to indemnify, hold harmless, and defend the Obligee (or, if the Obligee assumes its own defense, to reimburse it for all costs and expenses of any kind) and pay Liquidated Damages (as defined in the Contract).
The Performance Security shall be renewed in full on an annual basis during the Contract, including extension(s) if exercised by the CLC, and be maintained for at least one (1) year following the expiration or a termination of this Contract. If the balance of the Performance Security falls below sixty-five percent (65%) of the full value during any year of the Contract, then the Principal shall re-establish the full original balance within thirty (30) calendar days.
WHEREAS, the Obligee has agreed to accept this bond to satisfy the Performance Security requirement.
NOW, THEREFORE, if the Principal promptly, properly, completely, and faithfully performs the Contract according to the promises, terms, and conditions therein, including any modifications of such Contract agreed upon by the Principal and the Obligee, then this obligation shall become null and void; otherwise to remain in full force and effect.
PROVIDED, however, that this bond is subject to the following conditions:
1. This bond is for the term of one (1) year beginning on the Effective Date of the Contract, and may,

thereafter, be extended by the Surety by continuation certificate. The Surety's election not to renew this bond shall not itself constitute a loss to the Obligee recoverable under this bond. The Surety will provide the Obligee with at least thirty (30) calendar days advance written notice, by certified mail, return receipt

Appendix D (page 2 of 2) Performance Bond Specimen Form

requested, of any change in, termination of, failure to renew, default, or cancellation of the bond. Such notice will be effective at the expiration of the notice period except as to acts covered by this bond occurring prior thereto. Notices must be sent to the attention of: [CLC Representative Name], 15 Sterling Drive, Wallingford, CT 06492.

- In the event the Obligee makes a demand on this bond, the Surety shall promptly pay Obligee the amount demanded not to exceed the penal sum of this bond.
- No claim, action, suit, or proceeding shall be had or maintained against the Surety on this bond unless
 it is brought or instituted upon the Surety within one year from termination or expiration of the bond.
- 4. The aggregate liability of the Surety is limited to the sum of this bond stated herein regardless of the number or amount of claims brought against this bond and regardless of the number of years this bond remains in force.

Any demands against Surety under thi	is Bond should be made to:					
Telephone:; I	Email:					
Signed and sealed this day of 20						
Principal:	Surety:					
(Name and Title)	Attorney-In-Fact					
[Include Surety's Power of Attorney confi Performance Bond]	rming the authority of the individual executing this					