

**Personnel Committee
Special Meeting**

Monday, March 5, 2018

at 11:30 a.m.

held at the

Connecticut Lottery Corporation
777 Brook Street
Rocky Hill, Connecticut 06067

Committee Members: Natasha Pierre, Chairperson; Margaret Morton (via teleconference); Michael Thompson (via teleconference); and James Heckman (via teleconference).

Other Attendees: Chelsea Turner, Interim President & CEO; Jane Rooney, Director of Human Resources; and Annmarie Daigle.

Call to Order: Ms. Pierre called the meeting to order at 11:35 a.m.

- I. Approval of Minutes:
On a motion made by Mr. Thompson, seconded by Mr. Heckman, and unanimously approved, the minutes of the November 15, 2017, Special Personnel Committee meeting were approved.
- II. Annual Review of CLC Policies:
As done annually, the Committee reviewed the following policies: Life and Disability Insurance Policy, Retirement Plan Contribution Policy, Managerial and Confidential Tuition Reimbursement Policy, and the Paid/Accrued Leave Policy; Procedure for Management; and Vehicle Usage Policy. No changes or updates were made since the last review.
- III. Annual Review of Compensatory Time:
As done annually, the Committee reviewed the Compensatory Time report which showed zero balances for all managers. Managers are expected to work flexible schedules in order to accomplish corporate goals, which eliminates compensatory time unless extraordinary circumstances occur.
- IV. Review and Possible Action Re: Extension of the Family and Medical Leave language of the SBAC Agreement to CLC Managers:
After a brief discussion, on a motion by Ms. Morton and seconded by Mr. Thompson and unanimously approved, it was,

“Resolved, that the Personnel Committee hereby recommends to the Board of Directors that the provisions of the 2017 Agreement between the State of Connecticut and SEBAC to institute changes in family and medical leave entitlements are extended to all Executives, Managers and Confidential employees of the CT Lottery Corporation, effective immediately.”

V. Executive Session:

On a motion made by Ms. Morton, seconded by Mr. Thompson, and unanimously approved, the Committee moved to Executive Session at 11:42 a.m. for the purpose set forth in the agenda. Ms. Turner and Ms. Rooney were invited to stay for Executive Session.

The Committee reconvened in regular session at 12:06 a.m. No votes or actions were taken during Executive Session.

VI. New Business:

SEBAC Update:

Ms. Rooney gave a brief overview of recent changes to the SEBAC Agreement and there was a brief discussion surrounding future planning needs.

VII. Adjournment:

On a motion made by Ms. Morton, seconded by Mr. Thompson and unanimously approved, the meeting adjourned at 12:11 p.m.

Respectfully submitted,

Jane M. Rooney
Director of Human Resources
Connecticut Lottery Corporation