



DRAFT MEETING MINUTES

Personnel Committee

Special Meeting

April 4, 2024 9:00 a.m.

at the

Connecticut Lottery Corporation
15 Sterling Drive, Wallingford, CT 06492

Committee Members: Wilfred Blanchette, Jr., Chair of the Personnel Committee; Michael Cicchetti; James Heckman (joined at 9:09 a.m.); and Margaret Morton (joined at 9:05 a.m.) (all via teleconference).

Staff Members: Greg Smith, President & CEO; Melissa Durso; Jodi Ganzer; Irena Baj-Wright; and Annmarie Daigle.

I. Welcome:

Mr. Blanchette called the meeting to order at 9:02 a.m.

II. Approval of the December 11, 2023 Personnel Committee Meeting Minutes:

On a motion by Mr. Cicchetti and seconded by Mr. Heckman, the minutes of the December 11, 2023 Personnel Committee were unanimously approved.

III. Review of Draft 2023 Affirmative Action Plan:

Ms. Baj-Wright provided a review of the Draft 2023 Affirmative Action Plan, noting gender and racial makeup for hiring goals. The CLC is currently at 49% male and 51% female and has achieved its goals for hiring in 2023. She noted that over the last year CLC has promoted from within at the managerial level when appropriate and that quite a few employees have resigned, transferred out or did not complete their working test period. CLC is looking to do more internal training for managerial positions where people are promoted to support career growth.

IV. Policy Review:

Ms. Ganzer provided an update to various CLC employee policies, noting that annually 7-10 policies are selected to be updated.

V. Executive Session:

On a motion by Ms. Morton and seconded by Mr. Blanchette, the Committee moved to Executive Session at 9:13 a.m. to discuss the following:

- a. Discussion of Survivor Benefits: Medical Insurance Coverage

VI. Discussion and Action, if any on Items Discussed in Executive Session:

The Committee returned to public session at 9:18 a.m. with Mr. Blanchette stating that no votes or actions were taken during Executive Session.

VII. Adjournment:

On a motion by Ms. Morton, seconded by Mr. Heckman, and unanimously approved, the meeting adjourned at 9:19 a.m.

Respectfully submitted,

Melissa Durso
Corporate Secretary
Connecticut Lottery Corporation